

International Research Institute for Climate and Society

Deputy Director for Humanitarian and International Development

The International Research Institute for Climate and Society (IRI: <http://iri.columbia.edu>) in Palisades, Rockland County, New York is seeking a **Deputy Director for Humanitarian and International Development**.

The mission of the IRI is enhance society's capability to understand, anticipate and manage the impacts of seasonal climate fluctuations, in order to improve human welfare and the environment, especially in Africa, Asia, and Latin America and the Caribbean. The candidate will bring significant international and multicultural experience, expertise, and leadership in institutional and project partnership development, resource mobilization, and awareness-raising activities. The Deputy Director for Humanitarian and International Development engagement (DD-HI) acts with high degree of independence on behalf of the Director to develop strategic partnerships and resourcing opportunities to advance IRI's mission. The DD-HI reports directly to the Director and works closely with The Earth Institute Development staff and special consultants, funding agencies and donors for the advancement of major humanitarian and international development programs and projects, primarily in Africa, Asia, and Latin America and the Caribbean.

The DD-HI will be a member of the Management Team and, as such, play a vital role in the overall management of the Institute, including assisting the Director in various administrative functions and in the internal management of the Institute. The Deputy Director-HI will work in close coordination with the IRI Director to coordinate, plan and prioritize potential humanitarian and international development work with the researchers within the International Research Institute for Climate and Society. As such, he/she will serve as an important intermediary with the IRI Director and senior staff of the Institute in planning and executing programs. This position closely coordinates IRI management with administrative leaders of Lamont-Doherty Earth Observatory (LDEO), Columbia University and funding providers such as: the United States Agency for International Development (USAID), and the World Bank. The DD-HI will also help develop and effect procedures with LDEO and Columbia administration to advance the goals of IRI development and application of useful climate information. The DD-HI will be responsible for resource allocation as determined by the Director

The position requires a bachelor's degree in development, international relations, communications, business, economics, environmental science or a related discipline and 7-10 years of relevant experience in development management and/or outreach activity with non-governmental organization; a post graduate degree is strongly desirable. Experience in working with the donor community; demonstrated capacity to work well with people of different disciplines and nationalities, and providing effective support for projects and activities; demonstrated capacity to develop strategic partnerships in various cultural contexts, and to raise program funds; an outgoing, engaging personality, attentive to details and outcome-oriented; excellent written and oral English communication skills, with proficiency in additional languages an advantage; and willingness to travel internationally, sometimes in difficult conditions, on a regular basis.

Salary is commensurate with experience.

Please visit our online application site at:

<https://jobs.columbia.edu/applicants/Central?quickFind=159570>
for further information about this position and to submit your application.

We only accept online applications.